

Food Hygiene Rating Scheme: Request for a re-visit

Notes for businesses:

- As the food business operator of the establishment you have a right to request a re-visit for the purposes of re-rating if you have taken action to rectify the non-compliances identified at the time of inspection.
- You must provide details of the improvements made with your request, including supporting evidence where appropriate.
- If the local authority considers that you have provided sufficient evidence that the required improvements have been made, they will make an unannounced visit.
- The local authority officer will give you a 'new' food hygiene rating based on the level of compliance that is found at the time of the re-visit - you should be aware that your rating could go up, down or remain the same.
- To make a request for a revisit, please use the form below and return it to the food safety officer from your local authority – contact details are provided with the written notification of your food hygiene rating.
- Your request must be accompanied by the correct fee (£200).

Business details

| | | | |
|-----------------------------------|----------------------|----------------|----------------------|
| Food business operator/proprietor | <input type="text"/> | | |
| Business name | <input type="text"/> | | |
| Business addresses | <input type="text"/> | | |
| Business tel. number | <input type="text"/> | Business email | <input type="text"/> |

Inspection details

| | | | |
|--------------------|----------------------|---------------------------|----------------------|
| Date of inspection | <input type="text"/> | Food hygiene rating given | <input type="text"/> |
|--------------------|----------------------|---------------------------|----------------------|

Action taken

Please describe the remedial action you have taken with reference to the issues identified in the inspection letter/report provided to you by your local authority with your score:

| | |
|--|----------------------|
| Compliance with food hygiene and safety procedures | <input type="text"/> |
| Compliance with structural requirements | <input type="text"/> |
| Confidence in management/control procedures | <input type="text"/> |

Please provide any other supplementary evidence (e.g. photographs, invoices, copies of relevant HACCP documentation etc.).

Signature

Name in capitals

Position Date

**Please now return this form to: Environmental Health, Spelthorne Borough Council, Council Offices,
Knowle Green, Staines-upon-Thames TW18 1XB**